



# Glenwood Springs Fire Department Plan Review Application – Construction Permits

101 W. 8<sup>th</sup> St. Glenwood Springs, CO 81601  
Phone: (970) 384-6480 Fax (970) 945-8506



### Project Information – Fill in all known information

Project/Site Name \_\_\_\_\_

Tenant name or building designation \_\_\_\_\_ Previous Name \_\_\_\_\_

Type of Business \_\_\_\_\_

Number & Street \_\_\_\_\_ Suite or Area \_\_\_\_\_

County \_\_\_\_\_ City of \_\_\_\_\_ Special District \_\_\_\_\_

### Contractor/Designer / Developer Information

First Name \_\_\_\_\_ Last Name \_\_\_\_\_

Company Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_

Contact Name \_\_\_\_\_ Phone \_\_\_\_\_

### Owner or Project Manager (not lessee)

First Name \_\_\_\_\_ Last Name \_\_\_\_\_

Company Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_

Job Contact Name \_\_\_\_\_ Phone \_\_\_\_\_

### 1. Type of Submittal or Service Requested (check all that apply)

- Development
- New Building
- Alteration/Tenant Improvement
- Addition/Alteration
- Approval Extension
- Revision
- Temporary Access Approval # of Days \_\_\_\_\_
- Water Distribution System or Hydrant Locations
- Underground Fire Line
- Hood and Duct System
- Automatic Sprinkler System 13 \_\_\_\_ 13R \_\_\_\_ 13D \_\_\_\_
- Fire Alarm or Detection System
- Halon or Clean Agent System
- CO2 System
- Smoke Management \_\_\_\_ Smoke Control \_\_\_\_
- Radio amplification System
- Alternative Methods or Materials
- Vehicle Access Gate
- High Pile or Rack Storage
- Hazardous Materials Storage
- Other \_\_\_\_\_

### 2. Occupancy Type

- Major Use – Check Use with the Greatest Floor Area
- A Assembly
  - B Business/Office
  - E Educational
  - F Factory/Industrial
  - H Hazardous
  - I Institutional/Daycare
  - M Mercantile/Retail
  - R Residential
  - S Storage
  - U Utility/Misc
- Addit'nl Non-Accessory Occupancies Circle All That Apply
- A1 A2 A3 A4 A5
  - B
  - E
  - F1 F2
  - H1 H2 H3 H4 H5
  - I1 I2 I3 I4
  - M
  - R1 R2 R3 R4
  - S1 S2
  - U

Mixed Use Separated  Mixed Use Non-Separated

Other Building/Fire Code editions adopted by jurisdiction that apply  
Code \_\_\_\_\_ Year \_\_\_\_\_

Occupancy Classes \_\_\_\_\_

### 3. Construction Information

Construction Class – Circle all that apply

- I A                      I B
- II A                    II B
- III A                  III B
- IV
- VA                    VB

Construction Class if other than listed above  
\_\_\_\_\_

Area (project area, include all levels):  
\_\_\_\_\_ sq ft

Number of Floor Levels \_\_\_\_\_

Number of Control Areas \_\_\_\_\_

### General Comments:

\_\_\_\_\_  
\_\_\_\_\_

### FIRE DEPARTMENT USE ONLY

Date Received: \_\_\_\_\_ By: \_\_\_\_\_ Review # \_\_\_\_\_ Permit # \_\_\_\_\_

Date Paid \_\_\_\_\_ Fee \_\_\_\_\_ Check # \_\_\_\_\_ Receipt # \_\_\_\_\_

Review/Permit Picked Up By: \_\_\_\_\_ Representing: \_\_\_\_\_

Plan Reviewer: \_\_\_\_\_

Fire Department Comments: \_\_\_\_\_  
\_\_\_\_\_

## Requirements:

- \* Permit fee is required *prior to or upon submittal* of plans
- \* Three (3) sets of plans are required for a plan review
- \* Any plans submitted without the required number of copies or incomplete information will result in plans being disapproved
- \* All plans submitted must include a completed “*APPLICATION FORM*”
- \* For permit issue, provide Cut Sheets and Job Costs
- \* Engineer’s stamp or NICET registration number and signature are *required* on all sprinkler and fire alarm plans
  - a) All sprinkler plans must have a hydraulic analysis of the water supply
  - b) All sprinkler plan drawings must have a hydraulic analysis submitted
- \* The Fire Prevention Bureau *WILL NOT* accept faxed plans
- \* Plans that are not picked up within forty-five (45) days will be discarded

## Permit Fee Schedule:

	Bldgs 0-15,000 sq ft	Bldgs 15,001+ sq ft
Automatic Fire Protections Systems: Covers plans review and two inspections 13, 13R, 13D systems	\$350	\$550
Automatic Fire Alarm Systems: Covers plans review and two inspections	\$350	\$550
Standpipe System, not part of combination Fire Sprinkler System	\$150	\$225
Automatic Fire Protection System modification	\$150	
Fire Alarm modification	\$150	
Fire Pump and/or Jockey Pump: Plans review, new install test	\$200	
Water tanks for fire protection, including cistern Plans review and two site inspections	\$150	
Compressed Gas Installations, LP, Natural or Other, permanent or temporary: Plans review and one site inspection	\$100	
Tents, Canopies and Other Membrane Structures Tents in excess of 200 sq ft, canopies in excess of 400 sq ft, includes one site inspection	\$ 75	
Kitchen Hood Fire Suppression Systems Includes plans review and on site trip test	\$200	
Fireworks Includes one site inspection	\$100	
Bulk Fuel Tank installation Includes plans review and two site inspections	\$300	
Re-inspection Fees in addition to the allotted Amount shall be billed at:	\$ 50 per hour or part of an hour	
Work without a permit or approval	Double Fee (inspection fee and plans review), Work shall stop until plans have been submitted, Approved, and fees paid	

For all other permits required by the 2015 International Fire Code but not listed above, no fee will be charged. However, for those operations, an application shall be completed and on file with the Glenwood Springs Fire Department. The building owner of business operator shall renew these permits annually or as required by Glenwood Springs Fire Department.