



MINUTES

City of Glenwood Springs Parks and Recreation Commission

Zoom Meeting

July 7, 2021 at 6:00 pm

1. Roll Call at 6:06pm
 - a. Commission: Laura Speck, James Fosnaught, Kris Smulczenski, Andrew Mueller, Jasmin Ramirez
 - b. Staff: Brian Smith, Karstin Moser
 - c. City Council Representative: Ingrid Wussow
 - d. Guests:
2. Citizen Comments:
3. Approval of June Minutes
 - a. James moved to approve the June minutes as written, Andrew second. All in favor.
4. Special Event Permitting
 - a. Two council meetings ago, there was a first reading for code revision proposing changes to code language around commercial activity in the parks.
 - b. Two commissioners from the commission have been assigned to a committee with city staff to review and revise code language around commercial activity in the parks. Committee has not yet met but deadline for revisions has been removed..
 - c. Commission's input requested on parameters on business activities in park lands such as restrictions on types of business activity and length of use.
 - i. Concern expressed about business use turning parks more into a place of business versus an open public space.
 - ii. Consideration is being given to an annual or seasonal permit similar to the boat ramp permit. Concern with this is that it could create a monopoly of the area by a few businesses if a limited number of permits are issued. Additionally, if the business activity is unsatisfactory, an annual permit could make it difficult to stop the activity.
 - iii. Suggestion to revise the park opening hour to sunrise instead of 7am in the summer.
 - iv. Park hours, amount of use, number of participants, and definition of space should be considerations for the number of permitted activities allowed in each area.
 - v. Consider restrictions on sale of items versus sale of services.
 - vi. No permanent placement of structures in parks.
 - vii. Suggestion to ask businesses who have inquired about commercial use of parks what they are looking for in park use.
 - viii. Certificate of insurance naming the City as additional insured should be required for all commercial activities and a waiver of liability.
5. South Canyon Planning
 - a. At last council meeting, motion was made to rollback the deadlines for putting out an RFP from 30 days to end of year and collecting public comment by August 13th to prior to putting out the RFP.
 - b. Mike Hughes with Hughes Collaboration is putting together a proposal for public outreach services.
 - c. Suggestion to create an "intro to South Canyon" video to educate staff, commission, council, and the public on what is out at South Canyon.
6. Updated Fee Schedule Draft

- a. Fee Schedule will go to Council for adoption with the budget packet for 2022 budget.
 - i. Fee schedule will include increases in memberships, rentals, and programs fees which have not been raised since 2018 and will help offset the cost of additional full-time positions.
 - b. Commission interested in possibility of a subsidized membership options based on income and need to reduce barriers to entry for underserved populations.
 - i. City will look into scholarship opportunities again or “corporate challenge” type sponsorship for a fund to subsidize memberships or program entry fees.
 - ii. Amusement tax possibility could also aid in funding.
7. Palmer/Walmart Area Update
- a. Progress is being made on the clean-up efforts by ECOS.
 - b. Still a lot of small trash in site.
 - c. Encampments near Wulfsohn area are on Meadows and City property. City is organizing a clean up for the City property encampments. There is a social media effort happening for the Meadows property clean-up; however, due to the unsafe conditions, it is not recommended to have the public perform the clean-up. City is working on the process to push the clean-up of Meadows property.
8. Public Access to Red Mountain During Water Infrastructure Construction
- a. During Two Rivers Park construction, pedestrian and bike access was limited on a heavy commuting route.
 - b. For the Roaring Fork pump and pipeline project, Andrew would like wording adding to the RFP to require the contractor to provide and follow a public access plan to allow access to Red Mountain.
 - c. Red Mountain trailhead use has increase significantly since the pandemic.
 - d. Red Mountain South project will happen before the Roaring Fork pump and pipeline project. The Red Mountain South project should have minimal impacts to access.
 - e. **Motion** by Andrew: Parks and Recreation Commission finds that the trails and road on Red Mountain are an important public asset which is utilized heavily by citizens and the visiting public for recreational purposes. As such, the Commission strongly recommends that city staff and council, as part of the request for proposals and the ultimate award of a contract, require the contractor(s) to provide and follow a public access plan which accommodates bike and pedestrian access to Red Mountain during the Roaring Fork pump and pipeline replacement project. Said access plan shall accommodate pedestrian and bike access routes at all times during construction except for short temporary periods when access is truly not feasible due to specific construction activities for which there is no reasonable safe way to accommodate public access.
 - i. **Seconded by James. All in favor.**
9. Director’s Report
- a. Glenwood River Park Boat Ramp Lease and Fee
 - i. Analysis conducted on use of the Glenwood River Park boat ramp use. The lease term will be adjusted to April 1, 2025 and \$7,500 annual lease amount. Term will be in line with Whitewater Rafting’s boat ramp lease just upriver.
 - b. Gear Library
 - i. Launched in June.
 - ii. Equipment includes paddle boards, sit on kayaks, fishing gear, binoculars, snowshoes, trekking poles, and more.
 - iii. Will focus marketing on underserved populations.
 - iv. City was present statistics on use to Commission at the end of the summer.
 - c. Parks & Recreation Staffing Challenges
 - i. 4 additional full-time staff were approved for Parks and Recreation; 2 Parks Maintenance Workers and 2 Head Lifeguards.
 - ii. Additional staff will allow for pool hours expansion, higher occupation capacities in the pool area, and better coverage of parks maintenance. Additionally, full-time staff currently filling in gaps in coverage can return to their assigned duties.
 - d. Two Rivers Park Issues
 - i. Warrantee issues including water line breaks will be addressed with Heyl, contractor who completed the Two Rivers Park improvements last year.

- ii. Old restrooms currently closed due to 2" service line that broke.
 - iii. Additional plantings needed in the river trail area.
 - e. Watering Restrictions
 - i. Effecting condition of turf in the parks.
 - ii. River Commission discussed water restrictions at their meeting this morning.
 - f. Silver Sage Conservation Easement Update
 - i. Commission's motion provided to Council was approved.
 - g. PHQ Bid Award
 - i. Awarded to CUC Construction.
 - h. Sayre Park
 - i. Phase 1 construction will begin July 19th tentatively planned through Labor Day weekend.
 - i. Fencing program recognized in Post Independent.
 - j. Youth representative seat open for this commission. We had one person express interest in the position and are waiting for application submission.
- 10. August Agenda Items
 - a. Special Event Permitting
 - b. City Arborist Position (if hired)
 - c. Parks Supervisor, Matt Urmson, Introduction
 - d. Gear Library Tour (if in person)
 - e. Water Conservation Issues (synopsis of River Commissions Comments)
 - f. Communications and Marketing
 - g. VMC Pass Stats
- 11. Motion to Adjourn at 8:20pm by James, second by Andy. All in favor.